

APPENDIX B



**APPLICATION FOR USE OF THE
HOCKLEY HISTORIC COMMUNITY HALL & CHURCH (HHCHC)**

994174 Mono/Adjala Townline, Mono, Ontario L9W 6H8

This Application alone does not constitute a binding agreement between an Applicant and the Board of the Hockley Historic Community Hall & Church (HHCHC), and does not create a binding obligation for HHCHC to host the event being applied for.

Organization/Individual: _____

Email Address: _____

Person in Charge of Event: _____

Telephone #: _____

Address: _____

Date & Times of Event: _____

Purpose of Event: _____

Will Alcohol be Served or Sold at Event? Yes _____ No _____

Beginning at Arrival Time of: _____

Event Rental Space – **CHECK BESIDE CHOICE(S)**

_____ **Hall** - (Hourly Rate) - \$45.00/hour - No Alcohol Served OR \$60.00/hour - Alcohol Served - Maximum 6 Hours.

_____ **Hall** - Daily Rate - \$350.00 - No Alcohol Served OR \$475.00 - Alcohol Served

_____ **Church** - Daily Rate - \$300.00 + \$150.00 Custodial Fee

_____ **Church** – Wedding Rehearsal the Evening Prior -2 Hour Maximum - \$100.00

_____ **Both Facilities** - Daily Rate - \$650.00 - No Alcohol Served OR \$775.00 - Alcohol Served + \$150.00 Custodial Fee

HHCHC Charges in Addition to Rental Rate

Booking/Security Deposit	\$200.00
Additional Viewing Charge	\$25.00
Failure to Remove Garbage Fee	\$50.00
Failure to Drain or Clean Dishwasher	\$50.00
Use of Hall Tea Towels	\$20.00
HHCHC Moves Chairs in Hall for Renter	\$50.00
HHCHC Moves Chairs Out of Hall for Renter	\$100.00

Booking Deposit & Security Deposit

The Host agrees to pay to the HHCHC a non-refundable deposit of TWO HUNDRED (\$200.00) DOLLARS upon execution of the Venue Rental Agreement. This payment guarantees the time set for the event. Execution of this agreement and payment of the deposit fee are required to reserve the dates and times of the Venue Rental Agreement. When the final payment of the Event Fee has been made, the Booking Deposit shall convert to a Security Deposit.

Termination

The HHCHC reserves the right to terminate the rental agreement and require that the Host and guests leave the location if there is any inappropriate, threatening, hostile or offensive behavior that the HHCHC believes may result in damage to the property, the chattels located therein, or otherwise place any liability on the HHCHC.

Security Deposit

The Security Deposit will be held by the HHCHC until after the event, once the HHCHC is satisfied with the condition of the venue and that there exists no damage. If there is damage, the HHCHC will take the cost of replacement/ repair from that security deposit, and pursue the Renter for any difference between that deposit and that cost of replacement/ repair.

Admin Use Only

Total Fee: _____

Board Approval: Yes/No (Circle)